



Western CEF Partnership Board

Venue: Meeting Room - Fairburn Sports and Community Centre

Date: Tuesday, 4 September 2018

Time: 7.00 pm

To: District and County Councillors
Councillors David Buckle, Mel Hobson, David Hutchinson,
John Mackman, John McCartney, Bob Packham,
Chris Pearson and Bryn Sage

Co-opted members of the Partnership Board
Andy Pound (Chair), Jenny Prescott (Vice-Chair), Howard
Ferguson, Jenny Mitchell, David Nicklin, Rita Stephenson and
Stuart Wroe

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

3. MINUTES (Pages 1 - 12)

To confirm as a correct record the minutes of the Partnership Board meeting held on 26 June 2018.

4. CHAIRS REPORT

To receive and note any updates from the Chair (oral report).

5. CO-OPTED MEMBER VACANCY

To consider the co-opted member vacancy.

6. BUDGET UPDATE (Pages 13 - 14)

To consider the current CEF budget.

7. FUNDING SUB-COMMITTEE RECOMMENDATIONS (Pages 15 - 18)

To receive recommendations from the Funding Sub-Committee in relation to applications for funding (oral report). The Funding Framework is attached for reference.

7.1 BURTON SALMON VILLAGE HALL, 'BURTON SALMON VILLAGE HALL REGENERATION PROJECT - PHASE 1 HEATING RENEWAL', £4,445.34. (Pages 19 - 30)

8. WESTERN CEF ANNUAL REPORT 2017-18 (Pages 31 - 36)

To note the Western CEF Annual Report 2017 – 18.

9. COMMUNICATIONS

To discuss any points of interest relating to the Western CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

10. MARKETING AND PUBLICITY

To discuss and seek approval for CEF plaques and the commissioning of promotional films.

Plaque

Plaque design option:

3(a) - Glass Front White Wood Presentation Plaque, 20.5 x 25.5cm (£20.99)

Promotional Films

1 'core' film about the CEFS

Total cost £775.00, divided between the 5 CEFS at a cost of £155.00 each.

Two short films for each CEF area

£440.00 per CEF (Total cost across all 5 CEFs - £2,200)

Total cost for Western CEF - £595.00

11. ISSUES TABLE (Pages 37 - 44)

To consider the Issues Table and any updates.

12. COMMUNITY DEVELOPMENT PLAN

To note the current Community Development Plan. To be tabled at the meeting.

13. UPDATES ON PREVIOUS GRANTS AND PROJECTS (Pages 45 - 50)

To receive updates on previous grants and projects:

- Positive Youth CIC

14. NEXT MEETINGS

To confirm the date, time and location of the next Western CEF meetings and to confirm the arrangements for the next Forum.

Tuesday 23 October 2018 – Forum (6.30pm) – Old Girls School, Sherburn in Elmet – Update on Community Development Plan.

Tuesday 22 January 2019 – Funding Sub-Committee (6.30pm) and Partnership Board (7pm) - Venue TBC

Tuesday 26 February 2019 – Forum (6.30pm) - Venue TBC

Tuesday 19 March 2019 – Funding Sub-Committee (6.30pm) and Partnership Board (7pm) - Venue TBC

G. Marshall

Gillian Marshall
Solicitor to the Council

For enquires relating to this agenda, please contact Dawn Drury on ddrury@selby.gov.uk 01757 292065.

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Minutes

Western CEF Partnership Board

Venue:	Main Hall - Burton Salmon Village Hall
Date:	Tuesday, 26 June 2018
Time:	7.00 pm
Present:	<u>District and County Councillors</u> Councillors Chris Pearson and Bryn Sage <u>Co-opted Members</u> Andy Pound (Chair), Jenny Mitchell, David Nicklin, Jenny Prescott (Vice Chair), Rita Stephenson, Roy Wilson and Stuart Wroe
Officers present:	Chris Hailey-Horris, (Development Officer, Selby District AVS) and Victoria Foreman (Democratic Services Officer, Selby District Council)
Others present:	Simon Marston (applicant, Sherburn Gymnastics Club Ltd.), Paul Desmond (Lower Aire Catchment Lead, Flood and Coastal Risk Management, Environment Agency)
Public:	1

1 APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors David Buckle, David Hutchinson and John Mackman, and Howard Ferguson.

2 DISCLOSURES OF INTEREST

There were no disclosures of interest.

3 MINUTES

The Partnership Board considered the minutes of the meeting held on 20

March 2018.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 20 March 2018.

4 CONFIRMATION OF CHAIR FOR 2018/19

It was confirmed that Andy Pound had been re-appointed to serve as Chair of the Western CEF for the 2018-19 municipal year.

5 APPOINTMENT OF VICE-CHAIR FOR 2018/19

It was proposed and seconded that Jenny Prescott be appointed as Vice-Chair of the Western CEF for the 2018-19 municipal year.

RESOLVED:

To appoint Jenny Prescott as Vice-Chair of the Western CEF for the 2018-19 municipal year.

6 APPOINTMENT OF FUNDING SUB-COMMITTEE FOR 2018/19

Roy Wilson announced that he would be resigning as Chair of the Funding Sub-Committee, and also as a Member of the Western CEF Partnership Board, as he was moving out of the area. He thanked the Board for their hard work and support, and the Board in turn expressed their thanks for the dedication and expertise he had shown in his time as Board Member and Chair of the Funding Sub-Committee.

As a result of the vacancy, it was proposed and seconded that Stuart Wroe be appointed as a member of the Western CEF Funding Sub-Committee for 2018-19, and that the current remaining membership of the Funding Sub-Committee (David Nicklin, Jenny Mitchell, Jenny Prescott and Rita Stephenson) be re-appointed en-bloc.

The Board noted that a new Chair of the Funding Sub-Committee would be elected at the first meeting of the Sub-Committee in 2018-19.

RESOLVED:

To appoint Stuart Wroe, David Nicklin, Jenny Mitchell, Jenny Prescott and Rita Stephenson as members of the Western CEF Funding Sub-Committee for the 2018-19 municipal year.

7 MEETING START TIMES

It was proposed and seconded that the start time of meetings for the 2018-19 municipal year be:

- Funding Sub-Committee to meet at 6.30pm

- Partnership Board to meet at 7pm
- Forums to commence at 7pm, with a 'market place' event from 6.30pm.

RESOLVED:

To approve the start time of CEF meetings as described above for the 2018-19 municipal year.

8 ENVIRONMENT AGENCY - UPDATE ON FLOODING

In attendance at the meeting was Paul Desmond, Lower Aire Catchment Lead for the Environment Agency (EA). The Board asked a number of questions and discussed various issues, as detailed below:

- It was confirmed that the repairs to the rust hole in the sluice gate at The Cut in Fairburn had been completed. The Board noted that the flood season had been quite late around Easter and as such the EA had needed to wait for the water levels to go down before doing the repairs. The sluice gate was controlled by the EA and was used for overspill from the River Aire.
- There was some concern amongst Board members about St Aidan's Nature Reserve being able to keep the surrounding local area flood free, now that the inlet had been lowered. Paul explained that as a previous mine site it had been reclaimed as part of a flood alleviation scheme; the spillway had been put in to take overspill from the River Aire and acted as storage for larger flooding events. During the winter 2015 floods St Aidan's had come into play when the water levels rose rapidly.
- The Board explained that the A656 Barnsdale Road was often flooded and blocked by water, even as a result of heavy rain. This was causing concern because the flooding eventually ended up in Fairburn and Brotherton. Paul acknowledged that the A656 was a critical route, and that raising of the level of the road would be very expensive and not a viable option. The Board agreed that there may be issues with highways drainage that should be investigated. There were also subsidence issues in the area, and whether the road flooded often depended on the water levels in the nearby beck.
- The Board were pleased to note that there had been more repairs at The Cut in Fairburn, including the replacement of sealant. Paul explained that the structure at Fairburn was almost at the end of its usable life, and as such the EA were considering what could replace it. Ideally a replacement would be a passive structure that did not require manual operation. It was explained to the Board that there was legislation and guidance in place that stated that any work undertaken on flooding defences could not increase the flood risk to other people downstream, therefore any new structure could not cause issues for others further down the river. The sluice gate at The Cut was controlled by the EA from their offices; wiring had been put in for electronic controls but this was stolen a week after it

had been installed. Currently there were fuel tanks at The Cut that required filling on a regular basis in order for the sluice gate to operate.

- The condition of the flood flaps at Low Street in Brotherton for Marsh Croft were queried by the Board, as it had been reported that there was a tree trunk stuck in one. Paul confirmed that he was not aware of any issues with these flaps and they were in good working order as far as he was aware; if there were problems, the EA would have a record of this. However, Paul confirmed that they would check them to make sure. The Board advised that a representative from Brotherton Parish Council should accompany Paul during the checks.
- The Board asked for more feedback on the Flood Alleviation Scheme (FAS) at Leeds. Paul explained that there were regular email updates available and that he would sign the CEF up for these updates via the Democratic Services Officer, who would then send them onto the Board, Western CEF Parish Councils and the Western CEF mailing list.
- The Board queried if there were any plans for tree planting further upstream, i.e. at Skipton, to alleviate flooding in the future. Paul explained that this was being considered. However, the Board acknowledged that planting and the effect of trees on flooding was not an exact science; it could have an effect on lower scale flood events, but on larger scale events, such as those in 2015, the effect would be negligible. In order to significantly reduce the severity of a 'once in a lifetime' flooding event, it was estimated that around 4 million trees would need to be planted in order to have an effect. The Board also asked about the removal of trees; Paul explained that trees were sometimes removed to improve the structural integrity of embankments; if trees slipped and fell, it could make flooding worse by destabilising the banks. Reeds and grasses were better than trees for strengthening embankments as they had strong roots.
- The Board also asked who they should contact if serious flooding such as that experienced in 2015 happened again. Paul informed the Board that there was an emergency incident hotline, details of which he would make available to the Board through the Democratic Services Officer. He would also ask the EA's Flood Resilience Team if they had additional information that could be circulated to the Board and from there onto local Parish Councils and residents.
- The Board asked the Democratic Services Officer to contact Paul in the future to ask for flooding updates that could be given at Board meetings. Paul informed the Board that the maintenance schedules and up to date information on the EA managed flood defences was available online; the link to the website would be sent to the Democratic Services Officer to circulate. The Board agreed that residents should be encouraged to sign up to flooding alerts issued by the EA, and that flooding information or updates discussed at Board meetings should be uploaded onto the Western CEF section on the Council's website.

RESOLVED:

- i) To ask the Environment Agency to check on the conditions of the flood flaps at Low Street in Brotherton for Marsh Croft, preferably with a representative from Brotherton Parish Council also present.**
- ii) To ask the Environment Agency to sign the Partnership Board up to Leeds FAS updates, via the Democratic Services Officer, who would then circulate these on to the Board, Western Parish Councils and the Western CEF mailing list.**
- iii) To ask the Environment Agency to send details of the emergency flooding incident hotline and maintenance schedule website to the Democratic Services Officer for circulation to the Board.**
- iv) To ask the Environment Agency to enquire with the Flood Resilience Team if they had additional information that could be circulated to the Democratic Services Officer, the Board, Parish Councils and the Western CEF mailing list.**
- v) To ask the Democratic Services Officer to contact the Environment Agency to ask for flooding updates that could be given at future Board meetings.**
- vi) To ask the Board to encourage local residents to sign up to flooding alerts and updates issues by the Environment Agency.**
- vii) To ask the Democratic Services Officer to upload flooding information or updates discussed at Board meetings to the Western CEF section on the Council's website.**

9 CHAIRS REPORT

The Chair reported that through the CEF Chairs meetings he had been working to get better access to NYCC funds for the CEFs to manage and use on the County Council's behalf. He had also been exploring ways in which the CEFs could advise and recommend to groups that they could apply for funding from the County Council.

The Chair and the Development Officer emphasised the importance of the County Council being able to trust in the funding process already established by the CEFs; it was acknowledged by the Board that at present there was too much duplication for applicants wishing to apply for funding from the CEF or

the County Council.

10 BUDGET UPDATE

The latest budget report had been published with the agenda, showing a remaining balance of £24,458.00

RESOLVED:

To note the update.

11 FUNDING SUB-COMMITTEE RECOMMENDATIONS

The Chair of the Funding Sub-Committee presented the recommendations from the Funding Sub-Committee.

11.1 FAIRBURN CHURCH HALL, 'ACCESSIBLE TOILET FUNDING/UPGRADE TO EXISTING FACILITIES', £1,000

Fairburn Church Hall – 'Accessible toilet funding/upgrade to existing facilities'

The application was for £1,000 for accessible toilet funding and upgrade to existing facilities.

The Funding Sub-Committee recommended a grant of £1,000 as they had considered the application against the funding framework and confirmed that it met the requirements, specifically:

- That the application met at least two of the Community Development Plan (CDP) objectives (improving the quality of life for individuals across the Western CEF area and provide solutions for community issues).
- That the project would benefit the Community Engagement Forum (CEF) area including residents of the area; and
- That the project would have extensive and detailed benefits for one or more defined groups in the CEF area.

The Board noted that the success of the Community Café had highlighted the need for better toilet facilities, and were supportive of the application. The Board agreed that the toilet facilities required urgent upgrading.

RESOLVED:

To approve the recommendation of the Funding Sub-Committee as set out above.

11.2 FAIRBURN CRICKET CLUB, 'SAFETY NETTING TO SURROUND CHILDREN'S PLAYGROUND', £1,250

Fairburn Cricket Club – 'Safety netting to surround children's playground'

The application was for £1,250 for safety netting to surround the children's playground.

The Funding Sub-Committee recommended a grant of £1,000 as the work had already been carried out and the application was retrospective in nature. The Sub-Committee had considered the application against the funding framework and confirmed that it met the requirements, specifically:

- That the application met two of the Community Development Plan (CDP) objectives (to provide a solution for community issues and trial new ideas that would benefit residents and improve the local area).
- That the project would have extensive and detailed benefits for one or more defined groups in the CEF area.
- That there was clear evidence for a high level of need and extensive community consultation was provided.

The Board noted that the netting had already been installed due to safety concerns that needed to be addressed before the start of the summer 2018 cricket season, and acknowledged that this had been an ongoing community safety concern in Fairburn, and were pleased that it had been remedied.

RESOLVED:

To approve the recommendation of the Funding Sub-Committee as set out above.

11.3 SHERBURN COMMUNITY GYMNASTICS CLUB TLD., 'GYMNASTICS APPARATUS', £972

Sherburn Gymnastics Club Ltd – 'Gymnastics

Apparatus'

The application was for £972 for gymnastics apparatus.

The funding sub-committee recommended a grant of £972, and had considered the application against the funding framework and confirmed that it met the requirements, specifically:

- That the application met at least two of the Community Development Plan (CDP) objectives (improving the quality of life for individuals across the Western CEF area and trialling new ideas that would benefit local residents and improve the local area).
- That the project would benefit the Community Engagement Forum (CEF) area including residents of the area; and
- That the project would have extensive and detailed benefits for one or more defined groups in the CEF area.

The Board noted that the club was very popular and had a waiting list of 30 people. The Board supported the application and felt that the gymnastics club was a valuable resource for local people of all ages who wanted to try gymnastics.

RESOLVED:

To approve the recommendation of the Funding Sub-Committee as set out above.

12 UPDATE ON PREVIOUS GRANTS AND PROJECTS

The Board considered the updates from previous grants and projects as set out in the agenda, and were pleased to note the successes achieved by the groups who had received funding.

The Board agreed that the longevity and sustainability of projects needed to be considered, and that the CEF Chairs meetings should be utilised to share knowledge and ideas about how to encourage the community to assist with this. It was agreed that more awareness around the future of proposed projects was required.

The Development Officer emphasised the importance of better connectivity between CEFs and partners such as the NHS, Inspiring Healthier Lifestyles, Parishes, Selby District Council, North Yorkshire County Council and Clinical Commissioning Groups.

The Board agreed that the way in which projects were monitored could be developed; funding recipients could be asked to come in and speak to the Board half way through a project in order for the Board to assess whether they required more support or promotion from the CEF. It was suggested that Board members could actively promote local projects and encourage local people to get involved, e.g. the outdoor gym in Sherburn.

RESOLVED:

- i. To note the updates on previous grants and projects.**
- ii. To ask the Chair to raise at a future CEF Chairs meetings how the sustainability and monitoring of projects can be improved, as well as better connectivity between CEFs and local partner organisations.**
- iii. To ask Board Members to actively promote the work of the Partnership Board and encourage the involvement of local people in CEF funded projects.**

13 ISSUES TABLE

The Board considered the Issues Table and gave the following updates:

Burton Salmon Children's Play Area

The Board noted that there had not been much movement on this project, but that it had been mentioned at a meeting with Janet Waggott, Selby District Council's Chief Executive; it was hoped that the matter would therefore be pursued.

Flooding in the Aire Valley

A comprehensive update had been given to the Board earlier in the meeting by Paul Desmond from the Environment Agency (see minute number 8). A flooding page on Western CEF webpages had been suggested, and emergency contact details and further information on the Leeds FAS from the Environment Agency's Flood Resilience Team had been requested. It was agreed that the issue of flooding should be kept on the Issues Table.

Occurrence of dangerous incidents at the roundabout at junction of the A63 and A162

The Board noted that the roundabout was to be remodelled as part of the infrastructure work related to the new houses being built nearby, and therefore this issue could be removed from the Issues Table as it had been resolved.

Fly-tipping

The Board received an update from Councillor Bryn Sage. It was noted that

the number of fly-tipping incidents had remained broadly the same, but the scale and severity has reduced across the District and the CEF area, i.e. there was not so much industrial/building waste.

The Board were concerned that a complaint about fly-tipping in progress in Burton Salmon were not acted on by the Police.

Bus provision

The Board noted that the theme for the next Western Forum on 10 July was rural transport, and as such, updates on bus provision would be requested at this meeting from the Arriva representative who would be attending. Board members were pleased to hear that buses in the area continued to be well used and were regularly busy.

RESOLVED:

- i) To note the updates and to ask the Democratic Services Officer to amend the Issues Table.**
- ii) To ask the Democratic Services Officer to remove the A63/A162 roundabout issue from the Issues Table.**

14 CEF PLAQUES

The Board considered the options for CEF plaques to be awarded to successful funding applicants and agreed that the dark wood glass fronted presentation plaque, in size 20.5 x 25.5cm was their preference.

The Board asked the Democratic Services Officer to enquire with the manufacturers if the colour of the wood could be customised to match the logos of the CEFs.

RESOLVED:

- i. To note the Board's preference for plaque option 3c, dark wood glass front presentation plaque in 20.5 x 25.5cm size.**
- ii. To ask the Democratic Services Officer to enquire with the manufacturers if the wood backing could be customised to other colours in order to match the various CEF logos.**

15 COMMUNICATIONS

The Board agreed that there were no current points of interest relating to the Western CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

The Board asked the Democratic Services Officer to follow up earlier work on CEF noticeboards and to find out how many Parishes had previously

requested CEF noticeboard.

RESOLVED:

To ask the Democratic Services Officer to find out how many Parishes had previously requested CEF noticeboards.

16 COMMUNITY DEVELOPMENT PLAN

The updated Community Development Plan was circulated to the Board.

The Board were pleased to note that community cafes supported by the Board in the Western CEF area had been very successful; the Sherburn Community Café would be launched on 1 September 2018 at the refurbished Old Girls School.

The Development Officer confirmed that he would contact the Tiempo Espana Dance CIC to enquire if they required any further assistance or guidance from the Western CEF, and that he was working on developing links between the Peter Pan Nursery and Selby Hands of Hope.

The Board acknowledged that the CDP required a refresh, and it was suggested the Western CEF Board, Western CEF Parish Councils and previous funding recipients could use the forum meeting on 23 October 2018 to share and discuss ideas to refresh the Western CDP.

RESOLVED:

- i. To note the updated Community Development Plan.**
- ii. To note that the Development Officer would contact the Tiempo Espana Dance CIC to enquire if they required any further assistance or guidance from the Western CEF.**
- iii. To note that Development Officer's work to develop links between the Peter Pan Nursery and Selby Hands of Hope.**
- iv. To agree that the CDP required a refresh, and that Western CEF Board, Western CEF Parish Councils and previous funding recipients should be invited to the forum on 23 October 2018 in order to share and discuss ideas that could be added to the refreshed Western CDP.**

17 ANY OTHER BUSINESS

Some Board Members expressed concern about the recycling boxes used in the District, as the rubbish was often blown around if the weather was windy and looked unsightly.

Councillor Sage confirmed that Councillor John Mackman, Executive Member

for Place Shaping, was looking into the issue with the Council's refuse collection contractors Amey. Councillor Sage indicated that he would update the Board on the matter at the next meeting.

RESOLVED:

That Councillor Bryn Sage update the Western CEF Board on the issue of recycling boxes at the next Board meeting.

18 NEXT MEETINGS

The Board noted that the next forum meeting on 10 July 2018 would be held at Fairburn Sports and Community Centre; the theme was rural transport. Representatives from Community Transport, Arriva and Northern Rail would be attending.

It was felt by the Development Officer and the Board that the current Western CEF CDP needed to be refreshed, and that the forum on 23 October 2018 should be used as a workshop style event for this purpose.

The Board agreed that the recently refurbished Old Girls School in Sherburn would be a suitable venue and asked the Democratic Services Officer to book it for the meeting.

It was suggested that the Western CEF Board, Western CEF Parish Councils and previous funding recipients should be invited to the forum on 23 October 2018 in order to share and discuss ideas that could be added to the Western CDP.

RESOLVED:

- i) To note the dates and venues for the next meetings of the Partnership Board and Forum.**
- ii) To ask the Democratic Services Officer to book Sherburn Old Girls School for the next Western Forum on 23 October 2018; the meeting would be a workshop style forum to share ideas for the refresh of the Western CEF CDP, with the involvement of the Western CEF Board, Western CEF Parish Councils and groups that had previously received funding from the Western CEF.**

The meeting closed at 8.22 pm.

Agenda Item 6

Western Community Engagement Forum
Financial Report. 1 April 2018 to 31 March 2019

Balance carried forward from 2017/18	£12,656.00
Grant from SDC for 2018/19	£20,000.00

<i>This is the total budget available at the start of the financial year.</i>	Total budget for 2018/19	£32,656.00
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Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
	23-Jan-18		Eversley Park Centre	New Dance Floor and Stage	£2,000.00	
	23-Mar-18		Brotherton Parish Council	Community Defibrillator	£1,000.00	
	23-Mar-18		Making Things Happen CIC	Community Outdoor Gym Club	£4,480.00	
		24-May-18	Burton Salmon Village Hall	Hire of Hall	£24.00	
		24-May-18	CreateTVT	CEF Flyer	£55.00	
		14-Jun-18	CreateTVT	CEF Flyer for Transport	£599.00	
		21-Jun-18	Refreshments	Refreshments for Forum	£2.59	
	26-Jun-18	19-Jul-18	Fairburn Cricket Club	Safety Netting	£1,000.00	
	26-Jun-18	19-Jul-18	Fairburn Church Hall	New toilets	£1,000.00	
	26-Jun-18	19-Jul-18	Sherburn Gymnastics	Equipment	£972.00	
		21-Jun-18	Refreshments	Refreshments for Forum	£30.70	
		28-Jun-18	Reach Studios	Western CEF Flyer	£65.00	
		25-Jul-18	Burton Salmon Village Hall	Hire of Hall for PB	£24.00	
		25-Jul-18	Sherburn in Elmet All Girls School	Hire of Hall and Refreshments	£45.00	
	n/a		Fairburn Community Centre	Hire of Hall for PB 4.9.18		£40.00

Total Actual Spend to date	£11,297.29
Remaining Commitments not paid	£40.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining	£21,318.71
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This figure is the total budget available minus actual spend.

Total balance remaining	£21,358.71
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Agenda Item 7



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting however they will need to consider how to address the reasons for refusal before resubmission.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit)

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should co-ordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

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Agenda Item 7.1

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	√

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Burton Salmon Village Hall Trust

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Burton Salmon village Hall Burton Salmon Main street LS25 5JS	
Telephone number one	Email address (if applicable)
07831384819	burtonsalmonVH@gmail.com
Telephone number two	Web address (if applicable)
01977 675257	N/A

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mr	David Alan	Foster
Position or job title		
Chairman of the Management Committee		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	v
Voluntary or community group	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other		Please describe	
-------	--	-----------------	--

When was your organisation set up?

Day	21	Month	June	Year	2016
-----	----	-------	------	------	------

Q1.5 Reference or registration numbers

Charity number	11695265 (CIO)
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No	✓
-----	--	----	---

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
North Yorkshire County Council	Grant for window Blinds £640
Wren Kitchens (charitable Donations)	Free Kitchen to the value of £3000. (awarded awaiting delivery) fitting is a donation of local tradesmen's labour.
National Lottery Awards For All	*£4750 indicative towards refurbishment of toilets to include disabled and baby changing facilities

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

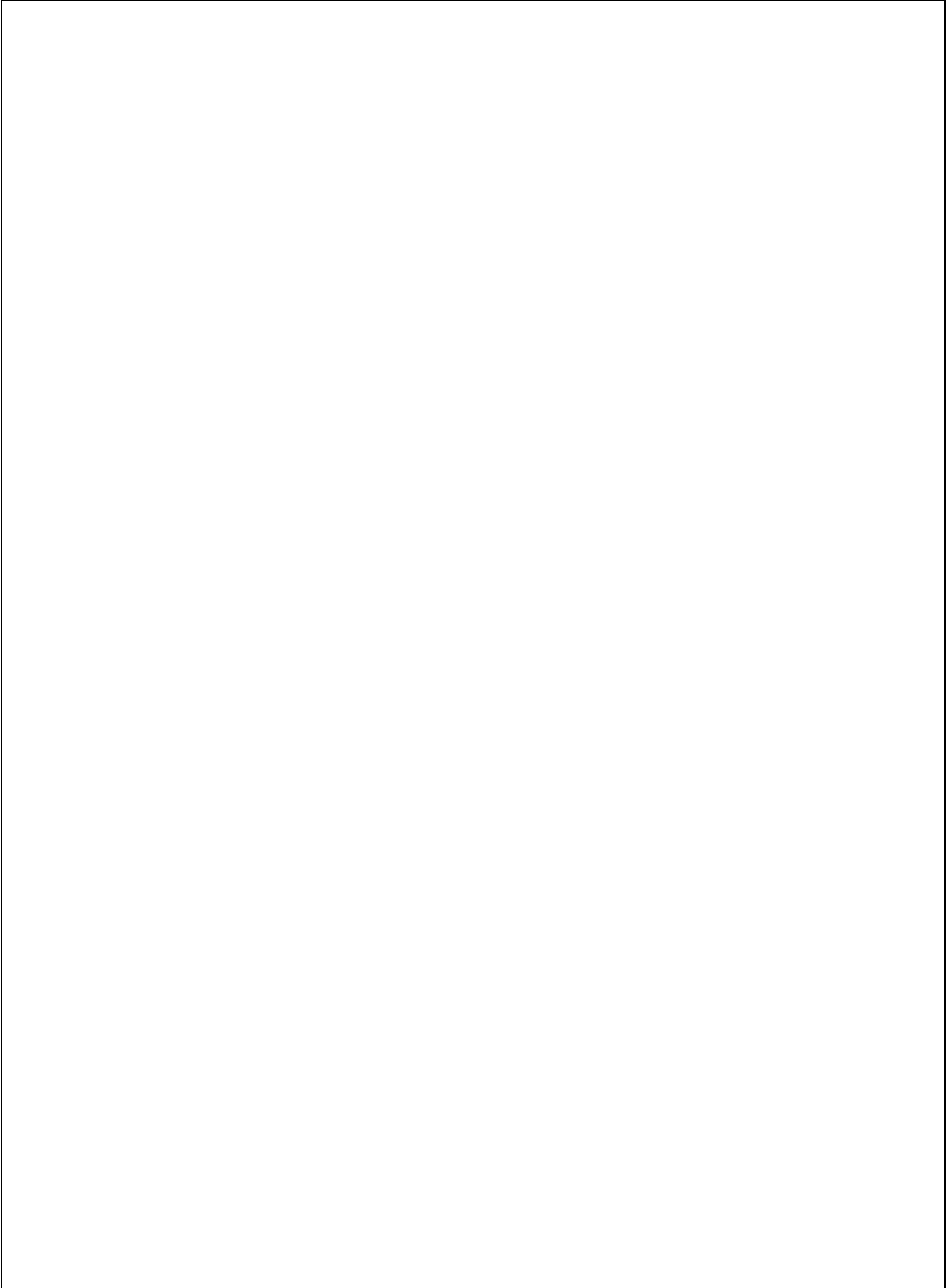
Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Q2.2 Please list the details of your application (500 words limit)

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1:	
Objective 2:	

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Total Cost	

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes		No	
-----	--	----	--

If yes, where will you get the other funding from and has this been secured?

Project Brief



The Project Brief is the **first** thing to do. It should be completed before **any** activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.

Project Name	Burton Salmon Village Hall Regeneration Project (Burton Salmon Village Hall regeneration –Phase 1 Heating Renewal)
Project Manager	Jeff Greene
Document Author (if different from Project Manager)	Sarah J Foster
Organisation Name	Burton Salmon Village Hall Trust

Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

The benefit to the community would be a reliable heating system which would respond to the needs of the hall users, and would prevent events being cancelled, which would improve the quality of life for all hall users. Of the 4 heaters that are in the hall, 1 has been condemned by electrical inspection, 1 fan heater is uneconomic to repair, and the remaining 2 heaters are inadequate to heat the hall, uneconomical to run. In consultation with the weekly coffee club, an organisation that provides a meeting hub for the older members of our community to maintain interpersonal relationships which helps combat loneliness in the rural community. A number of events were cancelled last winter due to inadequate heating. Results of the ongoing survey of all hall users tells us that 52% of responders felt heating was poor, 17% very poor, 6% did not know there was heating and 23% satisfactory or gave no comment. The design report produced by Dimplex for the hall scheme indicates that the current heating is inadequate. Currently there is no insulation in the main hall roof, which will be essential.

Details of the Project

Please list the details of your project

The Project Details:

4 x HWSIGNA DESE150 Digital Smart Storage Heaters @ £457.50	=£1830
4 x protective cages (to protect children from touching the heater)	=£399
These heaters come with 2 years warranty of parts and labour	vat =£445.80
	Total =£2674

Installation costs: 1 x 4 way distribution board via Economy 7 to allow connection for 4 storage heaters – all cabling to run through ceiling void and then drop down walls with surface trunking. Fit and connect 4 x storage heaters supplied by others	= £645.95
Replace distribution boards with modern board	= £440.00
	VAT = £217.19
	Total = £1303.14

Insulation: 300mm Knauf Loft Roll44 to BS5803 supply and Install	=£684
	Vat = £34.20
	Total = £718.20

Decommission and remove the old heaters. This is voluntary donation of time by Project Leader Mr J Greene and other member of the Management Committee as required.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

The project will deliver a reliable, economic and responsive heating system which will make the village hall a reliable user space over the colder months. It will further improve the ability of the hall to attract residents of Burton Salmon and the wider community to engage in exercise classes, social events, and other activities. In doing so it will make the village hall a greater part of the local community, attracting all sectors of our community to use the hall. This is already happening: following on from our Open Day in August which was held to inform the local community of the many improvements that we are hoping to complete in the coming months. We have expressions of interest to start a Yoga Group, Art class, craft classes and Youth club. We currently have Pilate's classes, general hall hire for children's parties, Coffee Club, Time Team, and private dance practice. The hall is beginning to provide a solution to a number of community issues, being a meeting place for the older members of the community, which combats loneliness in the rural community, and a place for exercise classes. The feedback from the current users has proved to be a positive engagement of the local community. All these things will help us to provide a vibrant active community asset which will meet the needs of more of the community.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

Financial benefits would be an economical heating system with the insulation in the roof leading to a reduction in heating bills. Key non-financial benefits of the project will be that we will be able to deliver a hall that is always usable. There have been many occasions when the hall heating has led to cancellations of usage, particularly for the Coffee Club. If we can provide a reliable space for the local community to hire, this has already shown us that more people will be interested in using the hall, as demonstrated by the interest generated at our open day in August. Expressions of interest in starting Art club, Yoga Club, Young children's Youth club and craft classes. This will involve more people of our community in using the hall.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

Delivery of the Project will be:

Place Order for heaters (payment will be needed at point of order) and delivery will be 7 – 10 days after order.

Co-ordinate expected delivery date with electrician's availability and hall usage so as to not inconvenience any bookings.

Co-ordinate insulation delivery with hall usage so as not to interfere with bookings.

Once installation complete, report to Management Committee Report to Trustees Committee

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

We would need to have the heating up and running for early September 2018
Funding deadline for purchase of heaters would be date of order, which would be 7 – 10 days before delivery.
Funding for the Insulation work would be payment on completion of installation
Funding for installation would be due 1 week after installation had been completed, estimate the 3rd week of September 2018.
This is Phase 1 of the re-development of the Village Hall. Phase 2 (Kitchen Regeneration) will commence on completion of Phase 1. Phase 3 (toilet regeneration) is anticipated to commence in the new year.

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs –**

As stated:		
4 X Digital Smart Storage heaters (Inclusive of protective cages)	=	£2674 incl of vat
Installation costs and associated electrical work	=	£1303.14 incl of vat
Insulation installation and supply are	=	£718.20 incl of vat
Total Project Costs	=	£4695.34
- **People –**

The Project Manager, Jeff Greene is donating his time free of charge to the project. He will have the help of the members of the Management Committee

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

The Management Committee have held a Dog show this summer which raised over £500. We propose to use 50% of this money to help fund the heating project which is £250.

The remainder of the money, £4445.34 we are asking the Western CEF to fund the project with.

Quotes received:

H W Electric & supply, PO Box 34 Bridgenorth, Shropshire.

4 x Digital Smart Storage Heaters with protective cages £2674 incl vat

J J Electrical Solutions (Yorkshire) Ltd, 10 Appletree Way, Sherburn in Elmet,
Leeds, installation and 4 way distribution board £1303.14 incl vat

A & M Energy solutions – Insulation £718.20 incl vat

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

The main issue will be if we do not get the grant, we do not have sufficient funds in our Capitol account to enable us to fund all the additional equipment that the hall needs to make it more user friendly. If we cannot improve the heating we will have to shut the hall over the colder months, this will cause the Pilates club, the Coffee club and other activities to cease, and possibilities are that they will not return to our community if they re-locate to another village. The local primary school which supports 50 primary pupils, will have nowhere to hold there assembly activities, there will be nowhere for the parish council, the Burton Salmon Village Hall Trust, or the management committee to hold their meetings. The Hall also acts as polling station for elections. There are many traditional gatherings that are held in the hall for the benefit of the local community which would be cancelled, for example at Christmas the Father Christmas gathering with the turning on of the lights which has been a tradition in the village for many years will cease. If the hall is not used, then it will be unsustainable, and may well be sold. Burton Salmon Village Hall is the only community asset in the village, Burton Salmon has a small primary school, and a Public House. There is no public open space in the village and no public play area for the community. The project will heat the hall to keep all these activities going, by providing a fully working heating system for the hall.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

As far as we are aware, this project does not have any links to or is dependent on any other project in the area, linked to CEF.

Burton Salmon Village Hall is the only community asset in the village, Burton Salmon has a small primary school, and a Public House. There is no public open space in the village, and no public play area for the community.

However, the Trustees and the Management Committee have put in place a full Regeneration Plan for the Burton Salmon Village Hall, which over time will see a new kitchen installed, fully refurbished toilets with disabled and baby changing facilities, refurbished doorway to improve disabled access, better chairs, and a new floor. We will also be looking into making the hall connected to the internet.

The ultimate aim is to make the hall a hub of the village and wider community by making the facilities attractive and user friendly for all sectors of our community. We are already seeing the impact on our community with increased interest in the hall and volunteers coming forward to create user groups for the hall that will fulfil a need within our community. This project (phase 1 heating) will be the spearhead for the other projects, Phase 2 is Kitchen regeneration, and Phase 3 is Toilet Regeneration.

Agenda Item 8

Western CEF Annual Impact Report 2017-18



Chair's Foreword

It has been another successful year of running events, addressing issues in the area and funding a wide range of exciting community initiatives.

It has been encouraging to see the lasting impact of a range of projects we have funded in recent years which have supported opportunities of for the community to come together to address a range of issues.

I would like to thank everyone who has contributed to the valuable work of the Western CEF over the past year.

Andy Pound, Chair Western CEF Partnership Board

Introduction

Community Engagement Forums are collaboration between a range of partners including the District Council, County Council, Town council, Parish Councils, Police, Fire and Rescue Service, local businesses and community groups along with individual residents. Our aim is to encourage, assist and empower the local community to create the environment and services they would like and need.

The Western CEF started in October 2010, our CEF covers the following towns and villages: Birkin, Brotherton, Burton Salmon, Byram, Fairburn, Hillam, Lumby, Monk Fryston, Newthorpe, Sherburn in Elmet and South Milford

Partnership Board work

The Western CEF has a Community Development Plan. This details the overarching priorities which are to support and develop initiatives which;

- Improve the quality of life for individuals across the Western CEF area
- Provide solutions for community issues
- Trial new ideas that will benefit residents and improve the local area

During the year the Partnership Board has been supporting a range of issues which has included developing youth and leisure services, improving the local environment, providing support for defibrillators and the development of more Community Cafes.

A key focus has been addressing fly tipping in the area. To this end a rewrite of our guide to fly tipping was commissioned and circulated to all households across the CEF area and a special Public Forum was held. This led to the development of fly tipping signs that were freely distributed across the area warning of the implications.

Grants Awarded

Across the year a total of £15,904 has been awarded for Community Initiatives and Development work, these have included;

South Milford Memorial Park and Playing Field Association

£1,500 as a contribution towards the work required to the dipping pond and the provision of a 'Tut Hut' as detailed in the application.

Elmet Art Society

£1,500 towards the cost of providing art classes within the Western CEF area, which would be 2-hours in length. This annual programme started in January 2018 and would include demonstrations by visiting artists.

“So far an additional 6 people have joined with further sessions planned throughout 2018.”

1st All Saints Sherburn Scout Group

£1,000 towards the cost of 8 Outwell Earth tents. This will assist the group which currently has 135 members, but did not have sufficient equipment to be able to offer camping to all members.

Peter Pan Nursery

£2,500 to undertake a refurbishment of the charity shop associated with the nursery. The shop raises funds for the Peter Pan Nursery which offers care to children and families in the community with additional needs.

“The refurbished room looks fabulous, clean, fresh and modern. We’ve managed to put twice as much stock out (clothing) so our takings have gone up. We’ve had fantastic feedback from customers and volunteers.

Although our project is not fully complete, we have already held a couple of craft classes. Debbie Todd of Angels & Butterflies in Garforth has held some Halloween and Christmas craft classes for both children and adults. They were very well attended. We now have a list of dates and further classes moving forward.”



South Milford Baby and Toddler Group

£1,000 towards the cost of new toys for the South Milford and Baby Toddler Group. The group has been operation for over 33 years and had been set up by a local parent to allow the opportunity for parents and carers and their young children to meet up on a regular basis.

“Due to this funding additional new members have been attracted ensuring the sustainability of the group and that charges remain minimal.”

Monk Fryston Time Team

£924 towards the design and production of a village history trail booklet incorporating local walks. The group had been set up in 2009 by local residents to research the history and origins of the community.

“The booklet team have prepared the text and also all the images are prepared - including drawings and photographs from our archives and the walking route maps with directions; all tried and tested.”

Eversley Park Centre

£2,000 towards a new dance floor and improvements to stage facilities at the Eversley Park Centre. The Eversley Park Centre is well attended and used by many local groups for numerous activities.

Brotherton Parish Council

£1,000 towards the purchase and installation of a defibrillator in Brotherton at the De Lacey Car Club.

Making Things Happen CIC

£4,480 towards the running of a Community Outdoor Gym Club, for tuition and regular sessions provided by a fitness instructor at the new outdoor gym in Sherburn.

Impact

Fairburn Community Café - 'Pop-In' Community Café – One morning per week (Wednesday)

“The Community Café has achieved a tremendous amount –

- Brought together people from Fairburn and surrounding villages and encouraged support for those who need it.
- Create and Improve social integration.
- Fund raising for Charities and the homeless.
- Generated Hobbies of knitting and sewing amongst the elderly
- Money and goods have been given to the Homeless Charity.
- A team of us arranged the transport for those who needed it while there was no bus service to our village.
- Young families enjoy coming together and learning more about the village
- Those who do not have any contact with anyone except once a week at the Café are now coming in early and with a smile on their faces. We ensure no-one is left sitting on their own.
- The community has gained a ‘buzz’ back again. The more ‘word of mouth’ is spread the larger our group has become. The villagers were – undoubtedly – sceptical about our project in the beginning and now they are so proud of their Café that the news brings more people in each week, with their friends and families now joining in.”

Sherburn in Elmet Teasel CIC

3-day Craft and Food Festival held in Sherburn in Elmet.

“The festival attracted approximately 9,000 visitors over the three-day period. 94% of visitors were from within a 25-mile radius of Sherburn.

We had over 100 volunteers helping on the festival days, many of these from local organisations. We now have an established relationship with these groups, many of whom have indicated that they will help again at future events.

The event brought together a number of individuals and local organisations to work together towards a single purpose. As a result, new friendships have been formed and local business relationships developed. The festival feedback from visitors, volunteers and stallholders note the friendly atmosphere and sense of pride in the community at the event.

Let's Get Physical

Free Instructor Led Sessions at the new Sherburn Outdoor Gym, Eversley Park

Our sessions will show you how you can utilise the equipment and help you develop a fitness regime that will work for you.

The Outdoor Gym equipment is accessible for all – the MTH team will guide, encourage and motivate you.

We will have two weekly gym sessions running for 6 months:
Tuesdays 5.30pm – 6.30pm (Commencing 1st May)
Wednesdays 3.00pm – 4.00pm (Commencing 2nd May)
Come and join this new Community Outdoor Gym Club

Learn, enjoy, and make friends

Funded by the Western Community Engagement Forum

If you have any questions please contact Emily
emily@makingthingshappen.org.uk 07538 253398

MTH

Our aim was to provide activities for a family day out. We had a diverse range of peripheral activities including, vintage fair, face painting, wood carving demonstrations, children's cookery school miniature railway, birds of prey, magician and stage entertainment. There were also children's craft competitions.

One of the key festival aims was to be able to make donations to local charities from our Year 1 profit and we asked for applications from local causes. Twelve organisations each received £250 donation. In addition to these donations, we have paid for a path to be upgraded at one of the entrances to Eversley Park.

Wherever possible we have bought/rented goods and services from local suppliers to boost business in the local economy."

The Selby District Children's Reading Festival

"All school children in the Western CEF area were invited to attend the family day of the festival on the Saturday. This is nearly 1200 children. In addition, each year two child in the Western CEF area received a token for a free book, which could be redeemed at the event. There were a series of read aloud sessions with authors who covered all primary school age ranges, as well as book signings and other activities.

The children who were unable to attend with their family on the Saturday received their book at school. In total over 3500 children attended across the three days of the event.

Children's horizons were expanded by meeting the authors and being able to ask them questions. The sessions were fun and engaging to ensure children saw books as a fun thing to own. The children were also encouraged to visit their local library and it is hoped that the event would promote conversations in the home about books and reading. Whole families were given a positive learning focus through the event.

Burton Salmon Primary School – Adam Blackwood

I know you asked for a few words of reflection on the reading festival and I would say it was a fantastic event, enjoyed by all of our pupils. The pitch of each author was perfect for the age group in question and the opportunity to spend time with such enthusiastic and passionate individuals had a huge impact upon our children. I only hope that it can become an annual event and help to inspire today's young readers to become tomorrow's great authors!"

Hillam and Monk Fryston Community Sports Association – funding for this new development enabled a detailed consultation to take place with residents to agree needs, phased and costed plans to be agreed and funding bids submitted. The CEF funding has created a sense of purpose with community events being held culminating in a wellbeing week of activities planned for July 2018.

St Wilfrids Church, Monk Fryston received CEF funds to create an accessible toilet facility for residents and visitors available throughout daylight hours.

Selby Swans was supported to develop more coaches enabling an additional 60 children to access this gymnastics activity.

Public Forums

During the year 2 public meetings have been held providing the opportunities for residents to find out more about local initiatives.

At each forum we have a "Market Place" area with stalls staffed by North Yorkshire Police, Highways, Selby District Council and Community organisations. This provides a wonderful opportunity for residents to discuss the issues that affect them with the appropriate organisation.

Speakers and workshops have included;

Flood Prevention July 2017

This was a well-attended event with residents challenging speakers on progress made and future plans to protect the safety of local residents.

This issue continues to be a part of the Issues table and is discussed at each Partnership Board meeting.

Western Community Engagement Forum

Flood Prevention
what is happening?

Tuesday 11th July 2017
from 6.30pm
Fairburn Community Centre, North Road,
Fairburn, WF11 9LA

An opportunity to hear about the latest work taking place in the area to address flood prevention and to put your questions to our guest speaker.

Paul Tweed from NYCC, who will be coming to update the CEF on NYCC's work in respect of flooding and to take questions about the specific issues in Fairburn / Brotherton.

Free Food and Refreshments

Also an opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, Police, Fire & Rescue, and other Community and Voluntary Organisations.

Visit <http://www.selby.gov.uk/western-area-cef>

Your Community
Western Area
Community Engagement Forum

Western Community Engagement Forum

You are warmly invited to the
Western CEF Public Forum

I Hear Talk

An Update on Community Development in Sherburn-in-Elmet
Including latest developments and news from;

EVERSLEY PARK CENTRE
Sherburn in Elmet

Development of the Library and the Old Girls School

Sherburn in Elmet
Craft & Food
FESTIVAL
Including Retro and Vintage

Tuesday 7th November 2017
at 6.30pm
Sherburn-in-Elmet Library,
Finkle Hill,
LS25 6EA

Free Food and Refreshments

There will also be representation from Selby District Council to consult on the Sites Allocation Local Plan which outlines sites for developments for homes, jobs and other development needs.

Also an opportunity to speak to your Councillors, staff from Selby District Council, North Yorkshire Highways, Police, Fire & Rescue, and other Community and Voluntary Organisations.

Visit www.selby.gov.uk/cefs Please contact the Democratic Services team for further information on 01757 705101 or DemocraticServices@selby.gov.uk

Your Community
Western Area
Community Engagement Forum

Community Development in Sherburn-in-Elmet November 2017

Over 60 people attended this community event listening to the exciting developments of local community facilities all of which had received funding from the CEF.

Updates were given regarding Eversley Park Centre, The Community Library, The Old Girls School and the Craft and Food Festival.

The following people make up the Partnership Board for the Western CEF:

Selby District Council

Cllr. Bryn Sage, Mel Hobson, Cllr. John Mackman, Cllr. David Buckle, Cllr. David Hutchinson

Selby District Council and North Yorkshire County Council

Cllr. Bob Packham

North Yorkshire County Council

Cllr. John McCartney, Cllr. Chris Pearson

Community Activists

Howard Ferguson, Jenny Mitchell, David Nicklin, Andrew Pound, Jenny Prescott, Rita Stephenson, Mr Stuart Wroe

2018-19 Focus

During the year we will be creating a new Community Development Plan. We will be consulting with all Parish Councils and community organisations that we have worked with. This will help us to shape our focus, future themed events and priorities for funding applications.

We have campaigned on two key issues, flooding and fly tipping. We will continue to keep a watching brief on these two areas and are liaising with a range of partners to have the latest developments.

Promoting the work of the CEF and ensuring increased awareness is ongoing. We will continue to raise awareness through media articles, publicity and events focussed on the needs of our communities.

How Can You Get Involved?

Information about the work of the CEF, future events and details about accessing funding can be found at www.selby.gov.uk/cefs

All of our meetings and events are open for the public to attend. Minutes and agendas can be accessed through the CEF website pages.

You can join the CEF mailing list to be sent all the latest news by emailing cefadmin@selby.gov.uk

You can also use the email address to let us know about any issues you feel need addressing in your community, or to suggest ideas for future Public Forums.

We look forward to hearing from you.





Western Community Engagement Forum 'You said – We did' Action Table

Items Raised: 71
Items Resolved: 66
Items Outstanding: 5

28.06.18 **TABLE 43**

Issues Raised

	Issue and date initially raised	Update	Action
Page 37	9 Burton Salmon need a children's play area 12 th October 2010 Contact Cllr Chris Pearson, NYCC 01757 704202 chris.pearson@northyorks.gov.uk	6.1.15	Still on hold until an area is located.
		5.4.16	Area now identified, land owned by SDC.
		5.7.16	Negotiations regarding the land ongoing.
		11.10.16	Negotiations regarding the land ongoing.
		17.01.17	Negotiations regarding the land ongoing.
		04.01.17	DSO email to Cllr Pearson to seek clarification of location of land.
		23.01.18	Update given by Stuart Wroe at Partnership Board on 23.01.18 - Now that the Village Hall and its small Car Park has been finally purchased, the Parish Council is hoping to persuade Selby DC to allow part of the adjoining frontage land, which it owns and is currently used as a Village Car Park, to be used for a Children's' Play Area.
		28.02.18	DSO email to Cllr Pearson and S Wroe for update.
		26.06.18	Update at Partnership Board from S Wroe – no movement on this, meeting with Janet Waggott (Selby DC Chief Executive) about this so hopeful it will be pursued.
	25 Flooding in the Aire Valley particularly affects Fairburn and Brotherton. 11 th January 2011 Contact Sharon Fox, NYCC Sharon.fox@northyorks.gov.uk or Emily Mellalieu Emily.mellalieu@selby.gov.uk Robin Derry, Environment Agency (Flood & Coastal Risk Manager) robin.derry@environment-agency.gov.uk Paul J Desmond, Environment Agency (Lower Aire Catchment)	5.5.11	Some progress with UK Coal and the landowner has been made, however a date for completion has yet to be agreed. Discussions have taken place between NYCC, Internal Drainage Board and the Environment Agency.
		1.2.12	Consultants have now been appointed and discussions are continuing but at the moment there is no change.
		7.1.14	Flooding in the Aire Valley has been discussed in detail and a forum will be arranged to accommodate speakers from the Environment agency.
		4.3.14	Forum meeting held focus on flooding issues. Advised that if there are further queries about this, people would be best directed in the first instance to the website: http://www.environment-agency.gov.uk/research/planning/default.aspx If they cannot find the necessary information contact our customer contact centre on 03708 506 506 or email at: enquiries@environment-agency.gov.uk
		2.4.14	Questions were raised at the Forum meeting and are being dealt with.

Agenda Item 11

	Issue and date initially raised	Update	Action
Lead) paul.desmond@environment-agency.gov.uk		5.4.16	Noted some residents still not back in their homes after the Christmas flooding.
		5.7.16	Councillor Hobson is working with Yorkshire Water on similar issues in Sherburn.
		11.10.16	Issues are being reported to the MP via Howard Ferguson.
			EA study ongoing
			Ongoing
		07.03.17	Democratic Services Officer to contact Mark Young for an update at next PB meeting.
		12.09.17	Not: Enquiries by DSO have revealed that Mark Young no longer works for NYCC – trying to locate a replacement officer.
		11.12.17	Sharon Fox at NYCC has asked the Flood Risk Team to comment.
		14.12.17	DSO email to Sharon Fox re: Flood Risk Team comment
			Update from Emily Mellalieu at NYCC – Work to fulfil sec. 19 recommendations is ongoing. Work with IDB to undertake maintenance of ditch in Brotherton is being progressed.
	24.01.18	DSO email to Emily Mellalieu and Paul Tweed asking for updates on various issues raised at PSB on 23.01.18, including general update on flooding work in Western area (EA/NYCC/IDB), working more with Leeds City Council on flooding. Specific queries on if the electric sluice gate at the end of “The Cut” Fairburn was operational and if the flood flaps on Brotherton Marsh, adjacent to Marsh Croft, had been cleared and made operational.	
	24.01.18	Response to DSO from Emily Mellalieu that there was no update from NYCC with regards to specific action in the western CEF area, the Leeds project team could be approached to provide an update on working with Leeds City Council. Also informed that whilst NYCC would be happy to provide an update to the group following specific and significant flood events, as previously following the publication of the NYCC report on the Boxing Day 2015 flood in Brotherton, NYCC’s work was primarily strategic rather than operational and they could not provide information regarding the condition of any particular assets not in their ownership or work which we may be consulted upon but are not the leading authority for.	
	25.01.18	Following advice from Chair, DSO email to Robin Derry from Environment Agency re: the electric sluice gate at The Cut and flood flaps at Brotherton Marsh. Robin Derry confirmed he will ask for updates and come back to DSO, including maintenance and engagement works in the area.	
	13.02.18	DSO email reminder to Robin Derry. Robin chasing up responses from colleagues.	

	Issue and date initially raised	Update	Action
		22.02.18	Dales to Vale Rivers Network Winter Newsletter and Rivers in Elmet Project information sent by Robin Derry to DSO. Append to Partnership Board agenda for 20 March 2018 meeting.
		23.02.18	Update from Paul Desmond (Lower Aire Catchment Lead) at the Environment Agency – The sluice at The Cut is operational but there is currently a rust hole in the gate that is scheduled for repairs in the near future – EA also looking at options for the future of this asset. Flood flaps at Brotherton Marsh (Little March/Marsh Bridges) are working as required – but will be double checked with EA Field Team.
		21.03.18	<p>Further information requested by the Board on 20.03.18. DSO to speak to Robin Derry about updates on the following:</p> <ul style="list-style-type: none"> - Work by the EA to resolve problems with flood flaps at Brotherton Marsh – make sure that this is actually being done by the EA Field Teams. - Repairs on the rust hole in the gate at The Cut need to be done as soon as possible. - St Aidans – any updates on remediation work/flood prevention here? - Ask the EA to attend a future meeting of the Board.
		22.03.18	<p>Response received from Paul Desmond (<i>in bold</i>):</p> <ul style="list-style-type: none"> - Work by the EA to resolve problems with flood flaps at Brotherton Marsh – make sure that this is actually being done by the EA Field Teams. Need clarification as to exactly where these are. DSO advised adjacent to Marsh Croft. - Repairs on the rust hole in the gate at The Cut need to be done as soon as possible. This work has been issued to the contractor so it should be completed very shortly. No dates as of yet. They are going to bolt metal plates onto the corroded area and we are looking into the future of this gate. - St Aidans – any updates on remediation work/flood prevention here? If query relates to specifically within the reservoir - EA are looking at the potential of tree works in the future. EA are also looking at some minor repairs to the escape sluice to the reservoir very shortly. <p>EA have also undertaken tree works at the Mickletown reservoir and Lowther reservoir in Allerton Bywater nearby.</p>

	Issue and date initially raised	Update	Action
		26.06.18	Paul confirmed he will attend the meeting of the Partnership Board on 26 June 2018. Paul Desmond from EA attended Partnership Board, provided a number of updates and information. Flooding page on Western CEF webpages suggested. Emergency contact details and further information on Leeds FAS and Flood Resilience requested. See minutes of the meeting for further detail.
66	Issue of lorries and vans parking in Sherburn raised at June 14 Public Forum.	3.6.14	It was agreed to add this item to the issues table for further discussion by the Partnership Board.
		15.7.14	Parking in the area is an issue, many lorries park over night. There is a meeting to take place on the industrial estate about Lorry Parking provision in the area.
		7.10.14	There is a need to identify an area on the industrial estate for safe parking. Unfortunately this may not solve the problem and will be on going.
		6.1.15	Parking in the area is an ongoing issue as many Lorries park over night. There is a need to identify an area on the industrial estate for safe parking and for the provision of toilets, showers and changing facilities. Potential land is available. Parish Council to consider adding to the new Selby District Plan.
		3.3.15	A piece of land has been identified for safe parking, there has been a recent meeting to discuss this unfortunately this may not solve the problem and will be on going.
		7.07.15	There are a lot of Lorries parked in the local areas, a lorry park is urgently required, some talks have taken place about this and a decision is still to be made.
		6.10.15	Cllr Packham reported to Partnership Board that a multi-agency meeting was being organised involving Leeds CC, Selby DC. North Yorkshire CC which will aim to sign an agreement on the installation of clearways in laybys. Ultimately a lorry parking strategy will be needed for the whole area. Cllr Packham will report back to the next meeting on 12 January 2016.
		12.01.16	Leeds City Council had assumed responsibility for both sides of the A63 and that Clearways had been installed and were being policed.
		05.04.16	Councillor Hutchinson reported that Leeds City Council had NOT assumed responsibility for the full stretch of the A63 – lorries were still using the laybys.
7.6.16	Councillor Packham reported that, contrary to the previous update, Leeds City Council HAD assumed responsibility for the existing clearway on the A63. Noted that this was either a NYCC issue, or a police matter if illegal parking.		
		11.10.16	There remained conflicting views on the existence and purpose of clearways. The

	Issue and date initially raised	Update	Action
Page 41		07.03.17	Democratic Services Officer was asked to request a comprehensive answer from NYCC Highways for the next PB meeting.
		11.04.17	Email from NYCC Highways Officer was circulated to members confirming the situation in relation to the old A1 north of Fairburn. The email also confirmed that a Section 8 Agreement was due to be signed between Leeds City Council and NYCC which would transfer responsibility for maintenance, grass-cutting and litter to LCC.
		12.09.17	Sharon Fox from NYCC sent email update to DSO to say that regarding the section 8, Selby locations are all ready to sign across – however, there remained issues with Otley that still needed to be finalised before NYCC could complete the agreement. However, the Board were asked to be assured that the services were in place in principal.
		10.12.17	DSO email to Sharon Fox for update.
		04.01.18	DSO chase up email to Sharon Fox for update.
		23.01.18	Update provided at Western PSB on 23.01.18 – further enforcement is needed, parking is still an issue. Further information from Highways is required. DSO email to Sharon Fox asking for information or alternative contact to get information from.
		28.02.18	Sharon Fox emailed by DSO.
		22.05.18	Sharon Fox attending Western Forum at Burton Salmon Village Hall. No update on this issue.
70	Fly-tipping	5.7.16	The Board considered a presentation from the NFU regarding problems with fly-tipping in the Western CEF area. It was agreed that the next Forum would focus on fly-tipping.
		17.01.17	The Board agreed to purchase a number of signs that would be made available to parishes, and also to update the CEF leaflet on fly-tipping. Previous reports had suggested that SDC would be purchasing similar signs, but the Democratic Services Officer confirmed this was not the case so the CEF could proceed with the purchase.
		11.04.17	The CEF funded leaflet had been approved and would be delivered to all households in the Western CEF area.
		01.09.17	Parishes emailed again to collate orders for fly-tipping notices.
		13.09.17	Number of fly-tipping notices to be ordered sent to Chris Hailey-Norris. How to deliver to different Parish Councils also queried. Total required was 28.
		12.10.17	Fly tipping notices to be ordered by DSO from vistaprint.
		13.11.17	Fly-tipping notices ordered and distributed – spares available. These will be brought to

	Issue and date initially raised	Update	Action
		<p>23.01.18</p> <p>19.02.18</p> <p>29.02.18</p> <p>20.03.18</p> <p>23.03.18</p>	<p>meetings for Parish attendees to take with them.</p> <p>Discussed at Partnership Board - all signs distributed and used up – but 4 for Fairburn need better posts – plastic ones will simply be ripped out. DSO to investigate into purchasing sturdier posts for AP to use when putting up around Fairburn.</p> <p>Hillam PC request signs for fly-tipping.</p> <p>20 more flytipping signs ordered. Decision still to be taken on what kind of posts to order for Fairburn signs.</p> <p>Board Members felt that flytipping was not improving but had stayed the same or got worse, with a marked increase in industrial style tipping. Fairburn (A1246) was still particularly bad. Much of it was on NYCC owned land – the Board felt that NYCC needed to tighten up the security on the land. DSO to follow up with NYCC/SDC. The issue of 100 dumped tyres in Hillam was also raised – these had been reported months ago and still had not been moved. DSO to speak to Aimi Brooks about this.</p> <p>DSO to ask for the SLA between SDC and NYCC regarding tyres for HF.</p> <p>Local litter picking groups did a lot of the area. DSO to investigate purchasing a pool of 'grabbers' to lend out to local litter picking groups and individuals.</p> <p>Response to queries from Aimi in Contracts Team:</p> <p>Tyres at Hillam: The tyres dumped at Hillam were removed by NYCC this week. SDC reported it to them about 2 months ago but unfortunately the NYCC contractor hadn't got round to it as quickly as we would have liked.</p> <p>SLA between SDC and County: There isn't an SLA between SDC and County. SDC are a Waste Collection Authority and NYCC are a Waste Disposal Authority. Between the two they have legal responsibilities to collect and dispose of waste which is set out in legislation, so there isn't a requirement for a separate and additional agreement.</p> <p>Levels/incidences of fly-tipping: SDC is on target to be about 40 incidents down on total fly tips across the district this year compared to 2016/17. The Contracts Team have spoken to Cllr Sage specifically about the A1246 and there has been no increase in fly tipping along this road in the last 12 months. More detailed information about fly tipping in the Western CEF area will be supplied to Board Members though, the Officer will be</p>

	Issue and date initially raised	Update	Action
Page 43		26.06.18	<p>looking this out in the next couple of weeks.</p> <p>SDC has mobile CCTV equipment and this is regularly moved around the district's hot spot areas.</p> <p>Finally, SDC already has a supply of litter pickers/grabbers that are loaned out to community groups regularly and has a database of residents in the Western CEF area that they are supporting.</p> <p>Western Partnership Board to discuss whether they wish to buy litter pickers to loan out to local people – the CEF can apply for a grant from itself, via AVS.</p> <p>Update from Cllr Bryn Sage – the number of fly-tipping incidents have remained the same but the scale and severity has reduced across the District and the CEF area, i.e. not so much industrial waste. A complaint about flytipping in progress in Burton Salmon were not acted on by the Police, but they should be as it is a crime. This was of concern to the Board.</p>
	Bus provision	12.09.17 10.12.17 23.01.18 25.01.18 28.02.18 20.03.18	<p>It was agreed to add the issue with buses onto the issues table as the removal of the bus service had left Brotherton, Fairburn, Byram and Burton Salmon with no public transport access. It was agreed that the Chair would look into the provision of community transport as an interim solution. Howard Ferguson had already written to Nigel Adams MP about this, and Parish Councils were encouraged to write to the MP themselves.</p> <p>DSO email to Chair for update.</p> <p>Buses provided by Arriva are now in use. Statistics on bus usage will be looked into by Howard Ferguson (HF). Board Members/Parishes etc. to emphasise that if the service isn't used it will be taken away – get this message out there in local publications i.e. parish newsletters etc.</p> <p>Arriva to supply stats. HF also asked Arriva to see if 493 could link with the Sherburn to York rail service. Could invite Arriva to attend a CEF to give a general update and take questions about local bus service that they operate – contact Paul Flanagan who was willing to come along.</p> <p>AP to advise DSO which future CEF meeting Arriva to be invited to.</p> <p>The Board felt that the buses were still being used well. It was suggested that the 10 July</p>

	Issue and date initially raised	Update	Action
		26.06.18	Forum be themed around transport as Paul Flanagan from Arriva and Pete Myers from Northern Rail are attending. The Board were pleased to note that buses were busy and well used. Updates would be requested at the forum on 10 July.



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Grant Monitoring Form

Organisation Details

Project Details

Name: __Positive Youth
 Address: _C/o Sherburn Community Library
 Finkle Hill, Sherburn in Elment, LS25
 Postcode: _

Description:
 Positive Youth facilitated in partnership with NYCC youth provision, on alternate Tuesdays and Thursday throughout the school summer holidays.
 Activities included:

- Bike Maintenance- enabling young people to learn new skills in maintenance, bike safety and be able to fix their own bike.
- Arts and crafts –To create banners or bunting or other art work that could be displayed as part of Sherburn Food Festival in August. With the aim to develop artistic skills, patience, team work, build self-esteem and confidence and provide the opportunity for young people to be part of a large community event.
- Sport-To encourage a healthier lifestyle, team work, positive play, and develop sporting skills,

Over all to have fun and engage with youth workers throughout the summer period
 The open drop in sessions, based in Sherburn, will be free to all young people aged 11-19 years – transition year into year 7.

Contact Name: Steve Green Tel: _____

IMPACT REPORT FOR PERIOD ___July – August 2017



Q1 In no more than 500 words please outline the key outcomes of your project.

The project run on alternate Thursdays and Tuesdays during the summer, supported by staff from both Positive Youth, North Yorkshire's Community Intervention Team and the Bridge Project. In total 81 young people engaged with the project to varying levels. Some just had a chat, some played sport, while others participated in the art sessions, creating banners, decorating lanterns and jar with glass paints, making friendship bracelets for example.

The participants learnt a range of skills linked to bike maintenance. Starting with completing a bike or scooter safety check, young people learnt how to assess a bike or scooter, what to look for to ensure it was safe to use or identify problems / maintenance issues. Once they had completed the check, with support of the mechanic, each issue was systematically worked through. Depending on the bicycle or scooter, the young person learnt how to refit gear and break cables, to change break levers, replace worn handle grips and ends, to change peddles, oil suspension units, replace and oil chains, fix punctures, replace inner tubes and tyres – ensuring these went on the correct way, replace bottom brackets, fix spokes, and tune wheels to run straight. The young people worked in small groups, and learnt to work together, share tools, the mechanics time and challenge themselves to listen and problem solve.

The young volunteers worked not only on their own bikes and scooters, but also worked with the mechanic to fix up donated bikes to the bike library including a tandem intended for Selby Vision, so visually impaired people can go on bike rides.

The young people who participated said they enjoyed doing the activities; it was something different during the holidays. The young people who fixed their scooters and bikes were really pleased as it meant they had them for the summer to use in the skate park. Local prevention workers brought down a couple of young people to reduce their isolation over the summer, ensuring they saw and met other people.

The young people participated in the UK Youth Parliament National Ballot Make your Mark, widening their knowledge of what other young people are doing to improve the experiences of youth people nationally, regionally and locally.



Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

Objective one & two – Youth Provision and community safety

Positive Youth facilitated weekly youth provision during the school holidays, although was prevented to from doing so on the Thursday prior to the Craft and food festival, as we were not able to get onto site.

The drop in holiday activities were provided by qualified youth workers and specialists, who will delivered a range of activities that meet the varied interests and needs of the young people including bike maintenance workshops, art activities and sport.

The holiday sessions are aimed at young people aged 10/11 (those in transition from primary to high school) – 19 from the Sherburn area, with the wider aim of engaging young people, especially those deemed 'harder to reach' in positive activities, to tackle boredom, ASB and promote positive choices and images of young people. The sessions enabled the young people to engage with qualified youth worker, build new friendships and learn new skills. The interactions enabled staff to challenge negative behaviours, such as dropping litter, swearing, riding bikes on pavements etc, in general addressing low level anti-social behaviour.

Objective three – sense of community – The investment by the CEF, the allocation of resources and provision, demonstrated to the young people that the wider community was interested in them and their well-being. In return, they discussed that they also need to engage and be a part of the community, to look after the park and respect other users. Through engaging the young people in different activities throughout the holiday period, it showed the young people in a positive light. The adults who talked to staff were impressed they were doing activities and in particular learning skills such as bike maintenance. The young artists were given the opportunity to showcase their work at the festival, they declined as they liked what they had created so much they wanted to keep it, and show their family and friends, building their self-esteem and confidence.

Objective four – transport – The young people learnt bicycle maintenance, either through working on their own bike or one the Selby District Bike Library. Those that fixed their own are now using safer equipment, making them more independent and able to access local services, school or work.



Q3 Please provide a breakdown of how funding was used. (i.e invoices, travel expenses claimed, staffing costs/overhead costs)	
Item / Service Purchased	Cost
art and sport equipment – glass paints, glass, treads, paper, pens, balls, bats	114.37
bike spares for workshops	337.97
gazebo	213.99
staffing	1175.00
refreshments	11.43
petrol / travel expenses	13.05

Q4 Did the application meet any conditions attached by the CEF?

No conditions were given?

Any other comments – based on old question In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.



Young people who do not normally engage in the local youth provision had the opportunity to meet staff, chat about their interests, participate in the UK Youth Parliament's national ballot of young people Make your Make. The ten topics on this year's ballot ; A curriculum for life, Votes at 16, Protect LGBT+ people, Support for young carers, Improve public Transport, First Aid education for all young people, improving mental health services for young people, raising awareness of invisible disabilities, protecting school budgets from damaging cuts and creating work experience hubs for 11 – 18 years olds – opened the opportunity to discuss each topic, and raise awareness of voting, democracy, the work of the UK youth parliament and local youth forums.

Interestingly the top three issues in Sherburn were Protect LGBT+ people, improve access to mental health services and create work experience hubs.

Any other comments on the project and its success:

We have enjoyed delivering the different sessions, working with partner organisations who have brought different skills and experiences. Working with the young people and talking with them about their views and what needs improving, enabled some great and wider discussions. The young people who participated in the bike maintenance workshops learnt new skills, as well as making sure their equipment was safe.

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